



2003-2013 CAPITAL PLAN INSTRUCTIONS

## Submittal Dates and Contacts

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### Submittal Dates

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**July 1, 2002** – Predesigns due to OFM

**July 19, 2002** – Cash Flow Plans due to the State Treasurer (see Section 9)

**September 6, 2002** – Ten-Year Capital Plans due to the Office of Financial Management

### OFM Capital Contacts

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If you have a question about these instructions or specific capital budget requests, contact a member of the OFM Capital Budget Section:

NAME	POSITION	PHONE	E-MAIL
<b>Mike Roberts</b>	Senior Budget Assistant	902-0529	mike.roberts@ofm.wa.gov
<b>Tom Boyer</b>	Budget Assistant	902-0544	tom.boyer@ofm.wa.gov
<b>Marziah Kiehn</b>	Budget Assistant	902-0531	marziah.kiehn-sanford@ofm.wa.gov

### Other Contacts

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Questions about specific capital budget requests and performance measures may also be directed to your agency's OFM Operating Budget Assistant.

Questions about the Capital Budgeting System (CBS) submission should be directed to **Vicki Rummig**, OFM, (360) 725-5278, [vicki.rummig@ofm.wa.gov](mailto:vicki.rummig@ofm.wa.gov).

Questions about Salmon Recovery requests should be directed to **Jim Skalski**, OFM, (360) 902-0654, [jim.skalski@ofm.wa.gov](mailto:jim.skalski@ofm.wa.gov).

Questions about Growth Management Act compliance and local government contacts should be directed to **Holly Gadbaw**, Department of Community, Trade and Economic Development, Office of Community Development, (360) 725-3048, [hollyg@cted.wa.gov](mailto:hollyg@cted.wa.gov).

Questions about Bond Fund Cash Flow Plans should be directed to **Suzanne Coit**, Office of the State Treasurer, (360) 902-9028, [suzanne@tre.wa.gov](mailto:suzanne@tre.wa.gov).

Questions about Certificates of Participation should be directed to **Kristi Wolgamot**, Office of the State Treasurer, (360) 902-9020, [Kristi@tre.wa.gov](mailto:Kristi@tre.wa.gov).

## **Submittal Dates and Contacts**

Additional copies of the Capital Budget Instructions may be obtained through **Dave Hoadley**, (306) 902-0557, [dave.hoadley@ofm.wa.gov](mailto:dave.hoadley@ofm.wa.gov) or the OFM web page through [www.ofm.wa.gov/capital.htm](http://www.ofm.wa.gov/capital.htm).

## Analyst Assignment List

May 2002

Tom Boyer, Capital Budget Assistant (360) 902-0544 tom.boyer@ofm.wa.gov	Marziah Kiehn-Sanford, Capital Budget Assistant (360) 902-0531 marziah.kiehn-sanford@ofm.wa.gov
Assignment of Capital Programs	Assignment of Capital Programs
Conservation Commission	Community Colleges (34)
Criminal Justice Training Center	State Convention and Trade Center
Department of Community, Trade, and Economic Development	Department of Information Services
Department of Corrections	Eastern State Historical Society
Department of Ecology	Higher Education - Four-Year Universities University of Washington Washington State University Eastern Washington University Central Washington University The Evergreen State College Western Washington University
Department of Fish and Wildlife	Higher Education Coordinating Board
Department of Natural Resources	Liquor Control Board
Department of Social and Health Services	State Historical Society
General Administration	Office of Financial Management
Interagency Committee for Outdoor Recreation	Spokane Intercollegiate Research & Technical Institute (SIRTI)
K-12	
Labor and Industries	BEST Study Coordination
Military Department	Capital Policy/Communications Committee Coordinator
Schools for the Deaf and Blind	Joint Legislative Audit and Review Committee studies
Secretary of State	Predesign Manual Preparation
State Parks and Recreation Commission	
Transportation - Marine, Facilities	
Veterans' Affairs	
Washington State Patrol	
Alternative Construction Methods Coordination & Public Works Laws	
Leasing, Lease Development	

